



Information Sheet and Checklist Visa for IT Specialists with Professional Experience (Section 19c (2) German Residence Act)

General information

- General processing time for a complete application is about 6-8 weeks; in specific cases e.g. upon request of German authorities it might take longer.
- The visa requires the approval of the Federal Employment Agency and, if applicable, the approval of the competent foreigners authority. The visa can only be issued upon such approvals.
- Please take note that some authorities in Germany may require documents translated into German and with proof of authenticity (for Canada: legalization).
- No flight reservation is required at the time of your appointment; please book your trip only after having received your passport including visa.
- All holders of a national visa are by law required to register with the local registration office within 2 weeks after moving in. Please see the requirements on the website of your local registration office for further information.
- A visa for taking up employment is a national visa which entitles you to enter other countries in the Schengen zone for a stay of up to 90 days within 180 days.
- **Please refrain from inquiries about the state of processing during the regular processing time as the visa section is not in a position to answer these.**
- **Further information regarding living and working in Germany is available at www.make-it-in-germany.com.**

As an IT specialist with significant professional experience, you can be issued a residence permit to engage in skilled employment in jobs in the field of information and communications technology even without completing a university degree or vocational qualification if

- you have at least 3 years of professional experience in the last 7 years
- the gross annual wage is at least 51.120 EUR (2021 threshold)
- As a rule, proof of German language skills at B1 level (exceptions can be made in duly substantiated cases)

Please prepare **2 identical sets** of **application documents** with **all** of the following documents in the order indicated below and **submit with a print-out of the list**.

Original documents will be returned to you while a copy per set will be required.

Please note that incomplete applications will be decided based on the documents submitted and may result in the rejection of your application.

Please check all documents you submit:

<input checked="" type="checkbox"/>	
<input type="checkbox"/>	Valid passport, signed by the passport holder (issued within the last 10 years and valid for at least 6 months upon entry with at least 2 subsequent blank pages)
<input type="checkbox"/>	<u>Application form</u> fully completed including declaration Section 54 (2) 8, duly signed
<input type="checkbox"/>	<u>Declaration “Use of mail services”</u> , duly signed
<input type="checkbox"/>	Biometrical Passport size picture, stamped , not older than 3 months with a bright background and frontal view of the face (please do not fix the picture to the application form). Digitally-altered passport pictures will not be accepted.
<input type="checkbox"/>	Copy of your valid passport’s data page
<input type="checkbox"/>	Copy of your Canadian residence permit , e.g. PR card, work permit, study permit, etc. – if applicable
<input type="checkbox"/>	<ul style="list-style-type: none"> • Original and copy of pre-approval from the German labour agency (for faster processing), OR • Original and copy of the “<u>Erklärung zum Beschäftigungsverhältnis</u>” (Declaration of employment form) completed and signed by the employer <ul style="list-style-type: none"> - minimum salary of 4.260 EUR per month / 51.120 EUR per annum
<input type="checkbox"/>	Declaration signed by the employer about the work considered essential from an economic perspective and cannot be postponed or performed from abroad . The economic necessity relates to the economic relationships and/or the economy of Germany or the single market.
<input type="checkbox"/>	Original and copy of proof of professional experience in the IT industry (at least 3 years in the last 7 years)
<input type="checkbox"/>	Original and copy of proof of relevant theoretical knowledge , e.g. training courses or examinations
<input type="checkbox"/>	Original and copy of proof of German language skills at least level B1 (exceptions can be made)
<input type="checkbox"/>	Original and copy of occupation practice permit – if applicable (depending on the profession, e.g. medical professions)
<input type="checkbox"/>	Proof of housing in Germany with full address
<input type="checkbox"/>	Prepaid self-addressed Xpresspost envelope (Canada Post only), Regional Standard to Ontario or National Standard to all other provinces (shipment to a Canadian address only)

<input type="checkbox"/>	Visa fee of 75 EUR payable in CAD (electronic payment with mastercard/visa preferred, cash also accepted)
To be provided prior to final approval of the visa application:	
<input type="checkbox"/>	Flight dates according to itinerary
<input type="checkbox"/>	<p>Proof of sufficient health insurance coverage</p> <ul style="list-style-type: none"> • If you are subject to compulsory insurance under the statutory health insurance scheme as an employee, please note that this only applies once you have taken up residence in Germany and commenced employment. • If you enter Germany before taking up employment, Proof of travel health insurance (Canadian or German) valid from the day of entering Germany until beginning of employment is required; the insurance must cover the entire Schengen zone with a minimum coverage of 30.000 EUR (approx. 50,000 CAD). The proof of insurance must include the following details: name of insured person, length of coverage, insurance sum and repatriation coverage. <p>Please note that health insurance coverage by credit card is <u>not valid</u> unless you present a letter from the credit card company with details of coverage of your trip.</p>

Please note that the German Consulate reserves the right to ask for additional documents or information deemed necessary for processing your application at any time during processing and assumes no responsibility for applications submitted too close to your planned departure. Submission of the above mentioned documents does **not** guarantee that a visa is granted.

For further information such as **passport and photo requirements** please visit our **website** www.canada.diplo.de/longstay and visa-related [FaQ](#).

Please note: The Visa Section is not able to **provide individual advice** or **pre-screening** of documents. In case of further **inquiries not answered on our website/ FaQ**, you may contact the Visa Section via email at visa@toro.diplo.de.