



Information Sheet and Checklist Jobseeker Visa (Section 20 German Residence Act)

General information

- General processing time for a complete application is about 4 weeks; in specific cases e.g. upon request of German authorities it might take longer.
- Please take note that some authorities in Germany may require documents translated into German and with proof of authenticity (for Canada: legalization).
- No flight reservation is required at the time of your appointment; please book your trip only after having received your passport including visa.
- All holders of a national visa are by law required to register with the local registration office within 2 weeks after moving in. Please see refer to the requirements on the website of your local registration office for further information.
- A jobseeker visa is a national visa which entitles you to enter other countries in the Schengen zone for a stay of up to 90 days within 180 days.
- **Please refrain from inquiries about the state of processing during the regular processing time as the visa section is not able to answer these.**
- **Further information regarding living and working in Germany is available at www.make-it-in-germany.com.**

The job seeker visa allows interested foreign specialists with vocational training or university degree recognized in Germany to seek an employment in Germany for a **maximum of 6 months** corresponding to their qualifications.

If you find an employer within 6 months, you do not have to leave the country again, but can apply for the necessary residence permit directly at your local alien authority.

The visa **does not entitle** the holder to take up **employment except for probationary employment of up to 10 hours per week**

Please note that some [professions are regulated](#) (e.g. human medicine) which means that a separate permission and, depending on the type of profession, a certain command of German language is required in order to exercise the specific profession. Further information is available [here](#). To find out whether any **formal requirements** have to be met in order to exercise your profession in Germany, you need to check whether the profession you wish to exercise is regulated or not.

A foreign vocational qualification must be verified by a recognition body and its equivalence established. Further information is available [here](#).

Please prepare **2 identical sets** of **application documents** with **all** of the following documents in the order indicated below and **submit with a print-out of the list**.

Original documents will be returned to you while a copy per set will be required.

Please note that incomplete applications will be decided based on the documents submitted and may result in the rejection of your application.

Please check all documents you submit:

<input checked="" type="checkbox"/>	
<input type="checkbox"/>	Valid passport, signed by the passport holder (issued within the last 10 years and valid for at least 6 months upon entry with at least 2 subsequent blank pages)
<input type="checkbox"/>	Application form completed including declaration Section 54 (2) 8, duly signed
<input type="checkbox"/>	Declaration "Use of mail services" , duly signed
<input type="checkbox"/>	Biometrical Passport size picture, stamped , not older than 3 months with a bright background and frontal view of the face (please do not fix the picture to the application form). Digitally-altered passport pictures will not be accepted.
<input type="checkbox"/>	Copy of your valid passport's data page
<input type="checkbox"/>	Copy of your Canadian residence permit , e.g. PR card, work permit, study permit, etc. – if applicable
<input type="checkbox"/>	Letter of motivation indicating the reasons for the intended employment and in which fields of work and jobs you are interested in, which companies you want to apply to and which accommodation you will use; additional information on your career plans, contacts with companies etc. will be an asset
<input type="checkbox"/>	Curriculum Vitae
<input type="checkbox"/>	Original and copy of proof of qualifications e.g. certificates, diplomas, university degrees with transcripts
<input type="checkbox"/>	<p>Proof of recognition of the foreign qualification</p> <p>One print out each from the anabin database for the degree AND the university:</p> <ul style="list-style-type: none"> You can inquire on the database "ANABIN" (only in German) if your foreign degree of higher education is comparable AND if the institution of higher education is recognized. If your degree is not evaluated in this database you will need to apply for an individual evaluation of your degree in order to obtain a "Statement of Comparability for Foreign Higher Education Qualifications". <p>If you wish to exercise a regulated profession, you will need to have your degree recognized for Germany; by checking this website with information on recognition of degrees and qualifications, you will learn whether in addition a permission to exercise the profession and, case given, knowledge of German is required.</p> <p>For professionals with vocational training:</p> <ul style="list-style-type: none"> Original and copy of Decision on the recognition of the foreign vocational training

<input type="checkbox"/>	<p>For professionals with vocational training Original and copy of proof of German language skills at least B1 according to the Common European Framework of Reference for Languages.</p>
<input type="checkbox"/>	<p>Proof of sufficient funds for the entire stay</p> <ul style="list-style-type: none"> • minimum of 947 EUR per month: • <u>for 6 months</u>: 6 x 947 EUR (5.682 EUR) plus costs for the return flight to home country when submitting your application e.g. by means of <ul style="list-style-type: none"> – blocked bank account: You have free choice of provider. To the best of the Consulate General's knowledge, the following banks offer blocked accounts in Germany that meet the requirements of the visa procedure. Information on providers that offer this service worldwide is available on the Federal Foreign Office website, OR – formal obligation letter according to section 68 German Residence Act for the entire stay by a person with permanent residence in Germany
<input type="checkbox"/>	<p>Proof of housing in Germany with full address</p>
<input type="checkbox"/>	<p>Prepaid self-addressed Xpresspost envelope (Canada Post only), Regional Standard to Ontario or National Standard to all other provinces (shipment to a Canadian address only)</p>
<input type="checkbox"/>	<p>Visa fee of 75 EUR payable in CAD (electronic payment with mastercard/visa preferred, cash also accepted)</p>
<p>To be provided prior to final approval of the visa application:</p>	
<input type="checkbox"/>	<p>Flight dates according to itinerary</p>
<input type="checkbox"/>	<ul style="list-style-type: none"> • Proof of travel health insurance (Canadian or German) valid from the day of entering Germany until the end of your intended stay; the insurance must cover the entire Schengen zone with a minimum coverage of 30.000 EUR (approx. 50,000 CAD). The proof of insurance must include the following details: name of insured person, length of coverage, insurance sum and repatriation coverage. • Please note that health insurance coverage by credit card is <u>not valid</u> unless you present a letter from the credit card company with details of coverage of your trip.

Please note that the German Consulate reserves the right to ask for additional documents or information deemed necessary for processing your application at any time during processing and assumes no responsibility for applications submitted too close to your planned departure. Submission of the above-mentioned documents does **not** guarantee that a visa is granted.

For further information such as **passport and photo requirements** please visit our **website** www.canada.diplo.de/longstay and visa-related [FAQ](#).

Please note: The Visa Section is not able to **provide individual advice** or **pre-screening** of documents. In case of further **inquiries not answered on our website/ FAQ**, you may contact the Visa Section via email at visa@toro.diplo.de.