



Internship Visa

All persons who wish to do an internship in Germany are required to obtain a residence permit in the form of a visa. To do an internship in Germany, a work permit is required. A work permit will be included in the visa issued for this purpose.

Canadian citizens between the ages of 18 and 35 may be interested in applying for a Youth Mobility visa, category 2 b).

A visa in order to do an internship in Germany is a national visa and does also entitle you to enter the other Schengen countries for a stay up to 90 days for tourist purposes.

Upon submission of ALL the required documents, the application will be forwarded to the competent German Authority. Internship visa applications take up to 12 weeks to be processed. After the application has been approved, the German Consulate will issue a residence permit in the form of a visa with the duration for up to one year. A final residence permit for the whole duration of your internship – if staying longer than one year - will be granted in Germany by the Aliens Authority.

All residence permit holders are required to register with the local registration office upon their first arrival.

Please prepare **two identical application sets** with **all** of the following documents in the **given order**.

Incomplete documentation may result in the rejection of your application.

<input checked="" type="checkbox"/>	www.canada.diplo.de/longstay	visa@toro.diplo.de
<input type="checkbox"/>	Valid passport (issued within the last 10 years and valid for at least 6 months after arriving in Germany with at least two empty pages)	
<input type="checkbox"/>	Application form fully completed including declaration Section 54 (2) 8, duly signed	
<input type="checkbox"/>	Declaration “Use of mail services”, duly signed	
<input type="checkbox"/>	Passport size picture, stamped , not older than three months with a bright background and frontal view of the face (please do not attach the picture to the application form) Digitally-altered passport pictures will not be accepted	
<input type="checkbox"/>	Copy of your passport’s data page	
<input type="checkbox"/>	Copy of your Canadian residence permit , e.g. work permit, study permit, etc. – if applicable	
<input type="checkbox"/>	Copy of the internship contract OR letter of intent from your future employer in Germany including the salary and working hours and full address of the employer	
<input type="checkbox"/>	Copy of the letter of enrolment from Canadian university	
<input type="checkbox"/>	Original and copy of the confirmation from “Bundesagentur für Arbeit – Einvernehmen gemäß § 15 Nr. 6/§ 15 Nr. 4 der Beschäftigungsverordnung“	

<input type="checkbox"/>	Proof of housing in Germany with full address (e.g. renting contract, hotel reservation, OR invitation letter in case of private accommodation with name, full address and passport copy of inviting person).
<input type="checkbox"/>	Prepaid self-addressed Xpresspost envelope (Canada Post only), Regional Standard to Ontario or National Standard to all other provinces (shipment to a Canadian address only)
<input type="checkbox"/>	Visa fee (approximately 120.00 CAD – cash/mastercard/visa)
To be provided prior to final approval of the visa application:	
<input type="checkbox"/>	Flight reservation/itinerary (including your name) to Germany
<input type="checkbox"/>	Proof of travel health insurance (Canadian or German), for the entire stay in Germany with a minimum coverage of 30.000,00 EUR (approx. 50,000.00 CAD), including the following details: name of insured person, length of coverage, insurance and repatriation coverage. Please note that health insurance coverage by credit card is <u>not valid</u> unless you present a letter from the credit card company with details of coverage of your trip.

Please note that the German Consulate reserves the right to ask for additional documents at any time during processing. Submission of the above mentioned documents does **not** guarantee that a visa is granted.