



Consulate General
of the Federal Republic of Germany
Toronto

Job posting

The Consulate General of the Federal Republic of Germany in Toronto is looking to hire a

Driver / Janitor

For a full-time position (40 hrs/week, from Monday to Friday)

Starting Beginning/Middle of September 2022

Duties include among others:

- Regular chauffeur duties (availability to work overtime on evenings and weekends is required)
- Courier services, running errands,
- Vehicle maintenance, cleaning
- Assistance in office maintenance at the chancellery and the residence of the Consul General, completion of smaller maintenance jobs

The successful applicant would have the following qualifications:

- Ability to learn quickly and work under pressure
- Strong teamwork skills
- A valid G-class driver's license, multiple years of accident free Canadian insurance rating and good knowledge of Toronto and GTA roads
- Fluent in spoken English, additional German language skills are an asset but not required
- Experience as a handy man or janitor would be an advantage

The payment is based on the salary scheme of the Consulate General.

Additional information is available by email to vw-s1@toro.diplo.de

Please forward your detailed written application by **Friday, August 19, 2022** to

Consulate General of the Federal Republic of Germany

“Application”

2 Bloor Street East, 25th Floor

Toronto, Ontario, M4W 1A8

Or by email to vw-s1@toro.diplo.de

Please include the following documents in your application:

- Resume
- References
- Proof of accident free driving in Ontario (driver record search, Ministry of Transportation)

- Proof of valid residence/work permit for Canada; or if applicable proof of Canadian citizenship (e.g. copy of passport, birth certificate)
- Current Police Clearance Certificate, not older than three months

Please include a stamped envelope if you wish to have your application returned to you.

We are looking forward to receiving your application.