



## Transit Visa

If you **fly via Germany or Austria** to get to your final destination, you will have to apply for a **Transit Visa (Short Stay)**, if:

- you have to change the terminal, pick up your baggage and/or have to check in again (please **verify** with your **airline**)
- you have to pass passport control (please **verify** with your **airline**)
- you are transiting through two or more airports in Germany or other Schengen countries (for example: Toronto-Frankfurt-Vienna-India or Toronto-Frankfurt-Munich-India)
- you hold an open ticket

The visa application may be submitted at the **earliest 6 months prior** to the planned trip and should be submitted **no later than 15 days prior** to departure. The visa section endeavors to process applications as timely as possible. As a general guideline, processing of an application for an airport transit visa with full set of required documents may take up to 15 days. In justified cases where further investigation is necessary or information needs to be sourced, processing time may be extended to up to 45 days. **No expedited processing time will be guaranteed for late applications.**

The list below shall assist you in having **all** of the following documentation **prepared** in the **given order** before you come to your visa appointment. **Incomplete documentation may result in the rejection of your application.**

You have to submit your application **in person**. Please note that fingerprints will still have to be taken from all applicants.

All documents need to be presented in the **given order in original**. Should you wish to keep any originals, kindly provide an additional copy.

Please prepare your documents in the order below and **submit with print-out of the list:**

→ **Please check all documents you submit:**

<input checked="" type="checkbox"/>	
<input type="checkbox"/>	Valid and signed <b>passport</b> (issued within the <b>last 10 years</b> and valid for <b>at least 3 months after leaving the Schengen area</b> with at least <b>2 empty pages</b> )
<input type="checkbox"/>	Valid <b>permanent resident card</b> or <b>Canadian temporary resident visa</b> , valid for <b>at least 3 months</b> after leaving the Schengen area (no exception can be made)
<input type="checkbox"/>	<a href="#">Application form</a> , fully completed, <b>duly signed</b>
<input type="checkbox"/>	<b>Declaration “Use of mail services”</b> , and <a href="#">Information pursuant to sec. 54 (2) 8, 53 of the Residence Act</a> , <b>duly signed</b>
<input type="checkbox"/>	<b>Passport size picture, stamped</b> , not older than three months with a bright background and frontal view of the face ( <i>please do <u>not attach</u> the picture to the application form</i> ) <b>Digitally-altered passport pictures will not be accepted</b>

<input type="checkbox"/>	Copy of your <b>passport's data page</b>
<input type="checkbox"/>	Copy of your <b>permanent resident card (both sides) OR Canadian temporary resident visa</b>
<input type="checkbox"/>	If applicable: Confirmed <b>hotel reservation for each day of your stay</b> in the Schengen area, <b>including name and full address of the hotel</b>
<input type="checkbox"/>	<b>Flight reservation/itinerary</b> (including your name) <b>to final destination</b>
<input type="checkbox"/>	Copy of the <b>valid visa / residence permit of your final destination</b> (if applicable)
<input type="checkbox"/>	<b>Proof of travel health insurance</b> (Canadian or German), valid <b>for the entire stay</b> in the <b>Schengen area</b> with a minimum coverage of 30.000 € (approx. 50,000 CAD), including the following details: <b>name</b> of insured person, length of <b>coverage</b> , insurance sum and repatriation coverage. In case you want to take several trips within the period you are applying for, health coverage for the first trip is sufficient. Please note that health insurance coverage by <b>credit card</b> is <u>not valid</u> unless you present a letter from the credit card company with details of coverage of your trip.
<input type="checkbox"/>	<b>Proof of employment</b> (job letter or business registration, if self-employed) <b>OR enrolment letter from university or school in Canada</b>
<input type="checkbox"/>	<b>Proof of sufficient funds to cover the costs of your proposed trip:</b> - last 3 bank statements with your name, OR - signed declaration of formal obligation, passport copy as well as last 3 bank statements of the financial supporter (signature must be certified by a notary public if supporter is not present at the interview)
<input type="checkbox"/>	<b>Prepaid self-addressed Xpresspost envelope</b> (Canada Post only), <b>Regional Standard to Ontario or National Standard to all other provinces</b> (shipment to a Canadian address only)
	<b>For Minors:</b> <input type="checkbox"/> <b>birth certificate with parental information</b> , original and official translation into German or English, if applicable (must be certified by a notary public if parent is not present at the interview) – <b>plus one copy each</b> <input type="checkbox"/> <b>application form signed by one parent</b> on the last page ; <b>if both parents have legal custody and <u>only one parent or no parent</u> is travelling with the child: declaration of consent of the non-travelling parent/s</b> – signature/s must be <b>certified by a notary public</b> if parent is not present at the interview; in case only one parent has custody, proof thereof by means of a parental order or death certificate <input type="checkbox"/> <b>passport copies of both parents</b>
<input type="checkbox"/>	<b>Visa fee:</b> - for children under age of 6 years: no charge - for children between 6 and 12 years; equivalent of 40 €, i.e. app. 60 CAD for persons over 12 years of age: equivalent of 80 €, i.e. app. 120 CAD payment by cash/ mastercard/ visa)

**Please note** that the German Consulate reserves the right to ask for additional documents at any time during processing. Submission of the above mentioned documents does not guarantee that a visa is granted.

For further information, please visit our **website** [www.canada.diplo.de/transit](http://www.canada.diplo.de/transit).

Please see as well our visa-related [FaQs](#).

Please note: The Visa Section is not in a position to **provide individual advice** or **pre-screening** of documents. In case of further **queries not answered on our website/ FaQs**, you may contact the Visa Section via email at [visa@toro.diplo.de](mailto:visa@toro.diplo.de).